

Rackspace Email Setup on Device Instructions

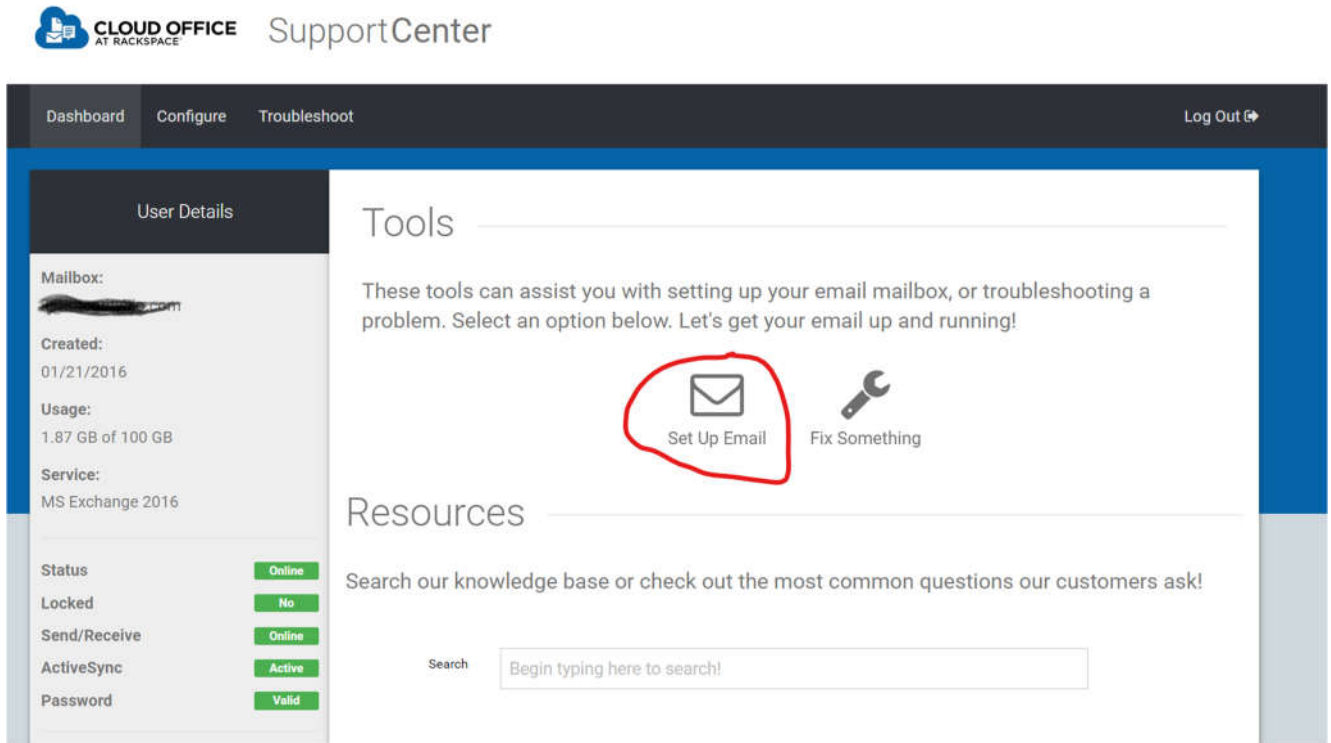
Step 1 – Log In

- A. URL: <https://emailhelp.rackspace.com/>
- B. Enter your email credentials (email address and password)

A screenshot of the Rackspace "Need Help?" login page. The page has a blue header with a white circular icon containing a gear. Below the icon, the text "Need Help?" is displayed in a large, white font. Underneath, a smaller white font reads: "Access personalized configuration and troubleshooting articles, log in with your Hosted Email, Hosted Exchange, or Office 365 mailbox below." The main content area is a white box with a dark blue border. It contains two input fields: "Email" and "Password", each with a label and a text input area. Below the input fields is a dark blue "Log In" button.

Step 2

- A. Click on "Set Up Email"

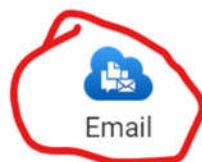


The screenshot shows the Cloud Office Support Center interface. At the top left, there is a logo for "CLOUD OFFICE AT RACKSPACE" and the text "SupportCenter". Below this is a navigation bar with "Dashboard", "Configure", and "Troubleshoot" tabs, and a "Log Out" link on the right. The main content area is divided into two sections: "User Details" on the left and "Tools" on the right. The "User Details" section shows information for a mailbox, including "Mailbox:", "Created:", "Usage:", and "Service:". The "Tools" section has a heading "Tools" and a description: "These tools can assist you with setting up your email mailbox, or troubleshooting a problem. Select an option below. Let's get your email up and running!". There are two buttons: "Set Up Email" (with an envelope icon) and "Fix Something" (with a wrench icon). The "Set Up Email" button is circled in red. Below the "Tools" section is a "Resources" section with a search bar and the text "Search our knowledge base or check out the most common questions our customers ask!".

Step 3

- A. Click on "Email"

What would you like to configure?



Step 4

- A. Click on "Phone"

Which device would you like to configure?



Step 5

- A. Select your Phone Type

Which device type are you setting up?



Step 6

- A. Continue to select your phone type and OS to finish and see setup instructions with screen shots.